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Auth: HM 78-2
Date: <b>10-19-78</b> By: <b>35</b>

**CONFIDENTIAL**

24 June 1955

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Weekly Report for the Week Ending 24 June 1955

1. General

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Final negotiations on the Architect-Engineer contract were completed in the field by the Director of Logistics. The Real Estate and Construction Division representative who accompanied the Director of Logistics to the field will remain at the site for the purpose of approving schematics.

Printing Facilities in Europe

The Chief, Printing Services Division, is scheduled to accompany the Assistant Director of Logistics on his forthcoming trip to Europe for the purpose of conducting a detailed study of all major printing facilities in the European area.

2. Projects and Studies in Process

DD/P Material Board

The Senior Committee of the DD/P Material Board Executive Group, including representatives of Training, Communications, TSS, FI, and various Area Divisions, has reached substantial agreement upon the basic principles which are to govern the current revision of [REDACTED] which established the Material Board.

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Requirements Forecasts

The proposed revision of instructions for forecasting material requirements [REDACTED] has been sent to the SSA/DD/S for distribution among DD/P components, the Office of Communications, and Medical Staff for formal coordination.

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3. Real Estate and Construction Division

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Relocation

The 1 June construction report indicates that most buildings are 99-100% completed. The seven four-bedroom quarters, swimming pool, and utility buildings are estimated to be completed by 15 December. All collateral equipment is in transit.

   
Acting Director of Logistics

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